

Memorandum



Date: June 21, 2005

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

Agenda Item No. 14(A)(12)

From: George M. Burgess
County Manager

Subject: Miami-Dade Public Library- Approval of an Interlocal Agreement with the Village of Palmetto Bay to Operate a Branch Library

RECOMMENDATION

It is recommended that the Board of County Commissioners approve an Interlocal Agreement with the Village of Palmetto Bay to lease-purchase a 5,000 square foot facility in which to operate a branch library. The Interlocal Agreement also provides that the Village of Palmetto Bay shall construct the new branch library building. Payment for the lease-purchase of the facility will be funded by the Library's Capital Plan, as approved by the Board of County Commissioners.

BACKGROUND

The Library's Capital Plan that was approved in FY 2001-2002 contained funding for a leased facility in Palmetto Bay. During the time that the Library Department was in the process of researching possible storefront leases within the area, the Village of Palmetto Bay approached the County with an option to execute an Interlocal Agreement in which the Village would construct and lease a 5,000 square foot facility for the County to house a branch of the Miami-Dade Public Library System. This agreement calls for the Library to provide annual payments towards the purchase of the Library Building property in the amount of \$108,980.70, with no scheduled payment increases, during the twenty-eight (28) year term of this Interlocal Agreement. At the end of the twenty-eight (28) year agreement, title in the Library Building, land and all its fixtures shall vest in the County.

Market research completed by the Department showed that renting a comparable storefront facility in the Palmetto Bay area would cost approximately \$100,000 with no option to purchase. Land in the Village of Palmetto Bay is very limited and the costs exceed the budgeted amounts in the Library's Capital Plan, which would prohibit the County from acquiring land and constructing a library facility. This Agreement allows for the Village to fully build out the facility, provide for any cost overruns, and turn it over to the Library System for operation within the funding capacity of the Library's Capital Plan.

On May 2, 2005 the Village of Palmetto Bay approved a resolution authorizing the Village Manager to execute an Interlocal Agreement with Miami-Dade County to construct and lease a 5,000 square facility at Palmetto Bay's future Bayside Park location: 17641 Old Cutler Road.

In a separate item provided for Board consideration the County is recommending a lease-purchase of 7.60 acres to Palmetto Bay with an option to purchase the property any time during the 5 year lease term. This will allow the Village to provide much needed park land to all residents of Miami-Dade County.


Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: June 21, 2005

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 14(A)(12)

Please note any items checked.

- ☒ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 14(A)(12)
06-21-05

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO
EXECUTE AN INTERLOCAL AGREEMENT WITH THE
VILLAGE OF PALMETTO BAY, AUTHORIZING THE COUNTY
MANAGER TO EXECUTE AMENDMENTS AND EXERCISE
THE CANCELLATION PROVISION CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to execute an Interlocal Agreement, substantially in the form attached hereto, to execute amendments to the Interlocal Agreement and to exercise the cancellation provision contained therein.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Dr. Barbara Carey-Shuler
Jose "Pepe" Diaz	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrian D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of June, 2005. This Resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency. DOC

Diamela Del Castillo

By: _____
Deputy Clerk

LIBRARY INTERLOCAL AGREEMENT

This Library Interlocal Agreement ("Agreement") is executed by and between the Village of Palmetto Bay, a municipal corporation of the State of Florida (the "Village") and Miami-Dade County, a political subdivision of the State of Florida (the "County" or the "Library")(collectively, "Parties"), and is entered into this _____ day of June, 2005.

WITNESSETH

WHEREAS, the Village, which is part of the Miami-Dade Public Library taxing district, intends to construct a Library Building to be located at 17641 Old Cutler Road, Palmetto Bay, Florida 33156; and

WHEREAS, the Mayor of the Village and Commission of the Village desire to have a library within the Village's corporate limits; and

WHEREAS, the adjacent landowner, Palmetto Bay Village Center, has committed to provide the County with a \$10, 000 donation each year for the first ten years of this Interlocal Agreement, which funds are to be utilized for library programs, including environmental or conservation programs, earmarked for the Library at 17641 Old Cutler Road; and

WHEREAS, the adjacent landowner, Palmetto Bay Village Center, has committed to provide the Village and County with a conditional access and parking easement which may satisfy the Library's and the Village's bayfront park needs, and the conditional easement would expire should the Library use terminate and the Village's park use terminate; and,

WHEREAS, the Village desires to fully construct a 5,000 square foot one story stand alone Library Building (the "Library Building") adjacent to its new park, located at 17641 Old Cutler Road, Palmetto Bay, Florida 33156; and,

WHEREAS, the Board of County Commissioners desires to establish a Miami-Dade County Branch Library within the Village of Palmetto Bay,

In consideration of mutual covenants contained herein the Parties agree as follows:

Village

County

1. **Construction of the Library Building.**

a. The Village shall construct for the County a one-story, elevated, stand alone Library Building of approximately, but no more than, 5,000 contiguous square feet for use as a branch library of the Miami-Dade Public Library System as indicated in the attached Exhibit A (the "Library Building").

b. The term of this Agreement shall be for a period of twenty-eight (28) years commencing on the first day of the month following receipt by the Village of a certificate of occupancy for the Library Building, as herein defined, and ending twenty-eight (28) years from that date. At the expiration of the twenty-eight (28) year period, title to the Library Building set forth in Exhibit A and the footprint of the land on which the Library Building sits shall vest in the County subject to the County's continued use of the Library Building primarily for library and library-related purposes as is more fully set forth in this Agreement.

2. **Obligations of the Village.**

a. Construction. The Village shall construct a onestory, elevated stand alone Library Building, as further described in this Section, of approximately, but not greater than 5,000 contiguous square feet within which the Miami-Dade Public Library System shall operate a branch library, subject to the conditions set forth herein. The exterior of the Library Building shall be of the vernaculars of other Village public buildings and structures in the adjacent Village of Palmetto Bay Bayfront Park. The Village shall not commence construction of the Library Building without first obtaining the County's written approval of the site plan and exterior plan of the one-story, elevated Library Building, which approval shall not be unreasonably withheld. The Village agrees to construct the one-story, elevated Library Building consistent with the requirements of federal, state, and local law, including but not limited to the requirements contained in the Florida Building Code and the Americans with Disabilities Act.

b. Parking. The Village shall be solely responsible to provide the Library Building with sufficient parking in the adjacent parking facility shown on Exhibit B or at such alternate parking site as mutually agreed upon by the Parties, as required under applicable federal, state and local law

Village

County

and at no cost to the County or to Library patrons. The Village's obligation to provide parking shall survive the term of this Agreement and shall continue until such time as the County ceases to operate a Library facility in the Library Building.

c. Interior. The Village agrees to fully construct, partition, and prepare the Library Building in accordance with the plans and specifications prepared by the Village architect and approved by the County, which approval shall not be unreasonably withheld. The Village further agrees to turn over to the County the Library Building ready for immediate occupancy, as is more fully set out in this Section. In order to minimize unnecessary costs of construction, the County agrees to submit to the Village an Interior Design Plan, which shall require that the Village:

1. fully partition, and paint the interior of the Library Building;
2. furnish and install all interior doors and interior finishes;
3. furnish and install a finished ceiling, including all overhead lighting fixtures;
4. furnish and install an independent fully functional HVAC air conditioning system for the Library Building;
5. furnish and install all safety devices required by the Florida Building Code or other applicable laws, rules, or regulations, including but not limited to: all fire alarms, sprinkler systems, fire extinguishers, and exit signs;
6. furnish and install wiring needed by the Library Building for electric, data communication and connectivity to the Library's Wide Area Network, telephone, and cable service;
7. furnish and install a separate electric and water use meters for the Library Building;
8. furnish and install a burglar alarm system at the Library Building;
9. allow for the installation of an exterior freestanding book drop at a location that is mutually agreeable to the parties.
10. provide dimensioned floor patterns and tile patterns (including floor treatments), as required.

d. The Village shall submit construction documents for County review and approval at 25%, 50% and 100% completion for compliance with applicable codes and Library Maintenance Standards. The County shall review and provide relevant comments on the plans within 10 business days

Village

County

of each submittal (25%, 50% and 100%). The Village shall undertake the interior improvements described in Section 2(c) only upon submission by the County, in writing, of its Interior Design Plan. Any and all interior construction undertaken by the Village and described in this Section shall be in strict compliance with the Interior Design Plan. It is expressly understood that any interior construction required for the operation of the Library Building contained in the Interior Design Plan but not specifically identified in this Section or Section 3 below shall be the sole responsibility of the Village.

3. **County's Obligations.**

Design Plan. The County agrees to submit its Interior Design Plan to the Village for approval no later than thirty (30) days [SUZET TO VERIFY WITH GSA] upon receipt of 25% construction documents for the Library Building. The Village's approval of the Interior Design Plan shall not be unreasonable withheld and shall be based upon fiscal or financial considerations and not aesthetic considerations. Any additional costs relating to the County's failure to submit the complete Interior Design Plan contemplated by Sections 2 and 3 of this Agreement shall be borne by the County. The Library Building Plan should have sufficient detail on the layout and location of the Library space to allow the Village's architects to execute the Interior Design Plan and to incorporate the Interior Design Plan into the Village's plans for the overall construction of the Library Building. The Interior Design Plan shall include the specifications delineated in Section 2(c) above.

4. **Furniture, Supplies & Equipment.**

The County shall provide all furniture, shelving, books, window treatments, supplies, and equipment, including computer equipment, for the Library Building, and shall have full discretion in the selection and approval thereof.

5. **Maintenance.**

The County shall be responsible for full maintenance and repair of the interior of the Library Building, including the maintenance and repair of all flooring, wiring, or other interior construction furnished and/or installed by the Village under Section 2 after the warranty period once the interior construction has

Village

County

expired. The County shall be responsible for maintaining the HVAC unit(s) after the warranty period on the HVAC unit(s) has expired.

The County shall be responsible for payment of its electric and water services, as measured by the separate meters furnished and installed by the Village under Section 2. The County shall be responsible for any other utilities consumed by the County. The County shall provide its own janitorial and custodial services to serve the needs of the Library Building.

The Village shall be responsible for maintaining the Library's parking facility, all exterior electricity and lighting fixtures, all landscaping, and all exterior maintenance, any structural maintenance including the roof, of the Library Building. The Library's utilities, including exterior electricity, lighting fixtures and water shall be separately metered from the remainder of the Village park land and be part of the County's utility responsibility. Additionally, the Village's maintenance obligation shall cease upon transfer of ownership to the County.

To facilitate the Village's ability to effect these maintenance duties, the County agrees to allow the Village access to the Library Building following no less than twenty-four (24) hours' notice by the Village to the County that such access is necessary.

The County will notify the Village of any maintenance issues requiring repair. If the Village fails to effect repairs or to comply with its duties to maintain, as delineated in Paragraph 5 above, within 10 days following the County's notification ("Ten-Day Notice Period"), then the County will have the option to complete the repairs and seek reimbursement from the Village or take a daily pro-rated credit on its next payment of the Minimum Guarantee for every day, after the lapse of the Ten-Day Notice Period, during which the Village fails to effect the required repairs.

6. **Purchase Terms.**

A. In consideration for the construction and use of the Library Building, the County will provide an annual payment toward the purchase of the Library Building property in the amount of \$108,980.70 during the twenty-eight (28) year term of this Interlocal Agreement. The County and the Village agree to pay common area maintenance ("CAM") fees. Within 90 days after Completion of the Library Building, as that term is defined in Section 6(a)(2) below, the Parties, by

Village

County

amending this Agreement, will execute a Supplemental Agreement for Common Area Maintenance that shall delineate each Party's financial responsibility for the payment of CAM fees.

1. Minimum Guarantee. The County, in consideration of the use and occupancy of the Library, does hereby covenant and agree with the Village to pay to the Village without deduction or set off of any kind the sum of \$108,980.70 per annum during the twenty-eight (28) year term of this Agreement ("Minimum Guarantee"). The County's payment of the Minimum Guarantee is due on July 1 of every year. If the Village fails to receive the County's payment by July 5 of any year, the Village shall notify the County and shall give the County a grace period of 10 business days during which to pay the Minimum Guarantee. Should the County fail to pay the Minimum Guarantee within the grace period, the Village may, in its discretion, pursue any remedies available to it under this Agreement.

2. The first payment of the Minimum Guarantee to the Village is contingent and shall be due upon the Completion of the Library Building. Completion of the Library Building is defined as final inspection, presentation of "as-built" drawings by the Village, and approval by the Village Building Department, the Library Department, the General Services Administration and any other agencies that may be responsible to provide approval upon completion of the agreed-upon scope of work and the presentation of a Certificate of Occupancy.

3. In order to maintain consistency with the County's yearly July 1 payment schedule of the Minimum Guarantee, as described in Section 6(A)(1) above, the first payment of the Minimum Guarantee shall be prorated if the Completion of the Library Building does not fall on July 1.

B. Failure by the County to comply with any of the terms, covenants or conditions contained in this Agreement and the failure of the County to remedy such breach for a period of 90 calendar days after receipt of written notice sent by the Village via registered or certified mail, return receipt requested, shall constitute a breach of this Agreement.

Failure by the Village to comply with any of the terms, covenants or conditions contained in this Agreement and the failure of the Village to remedy such breach for a period of 90 calendar days after receipt of written notice sent by

Village

County

the County via registered or certified mail, return receipt requested, shall constitute a breach of this Agreement.

C. At the expiration of this twenty-eight (28) year Agreement, title in the Library Building, all its fixtures, appurtenances, equipment, materials, and the land which is more fully described in Exhibit D, shall vest in the County. After the expiration of this Agreement, should the County fail to use the Library Building for library and library-related purposes with the exception of use for elections, the Village shall provide the County with written notice of the alleged violations including a statement that "The Village will exercise its reversionary interest in the property if the violation is not cured." Within sixty (60) days of receipt of the notice, the County shall cure the violation. If the violation is of a type that cannot be cured within this time period, the County shall notify the Village in writing specifying the reason and the additional time required to cure the violation. However, in no event shall the time to cure exceed one-hundred twenty (120) days, unless such time period is extended by action of the Village. Failure of the County to cure the violation within the specified time period shall result in the subject Library Building automatically reverting to the Village.

7. **Operation.**

Miami-Dade County Public Library System will operate the library and will pay the full yearly operating costs. The Library and the Village agree that the Library will commence operations ninety days after a certificate of occupancy is issued for the Library Building and acceptance of the Library Building by the County. During said ninety (90) day period, the Library will hire staff, install shelving, and purchase library materials and equipment. After the expiration of the 90-day period, the library will be open five (5) days a week from Monday through Saturday according to the following schedule:

Monday, Tuesday, Thursday, and Saturday 09:30 a.m. to 6:00 p.m.

Wednesday 11:30 a.m. to 8:00 p.m..

The Library is not precluded from altering its hours of operation. The library branch will be operated in accordance with all rules and regulations of the Miami-Dade Public Library System. In addition, the Miami-Dade Public Library System will have control of all operation, use and programming with regards to

Village

County

this library branch. The Village shall ensure the County's quiet enjoyment of the Library Building. The Village's use of the park shall not impede or impair the County's use of the Library Building. The Library reserves the right to change the operating hours of the branch Library as needed, and may be changed at the sole option of the County without formal amendment of this Interlocal Agreement.

8. **Right to Cancel.**

The terms of this Interlocal Agreement shall continue unless notice is given by either party to the other at least twelve (12) months in advance of October 1 of the year to be closed. At the conclusion of this Interlocal Agreement, the contents of the Library Building shall remain the property of the County. The County Manager and the Village Manager shall have the authority to cancel this Agreement in the name of the County and the Village respectively. In the event the Village terminates this Interlocal Agreement before the original twenty-eight (28) year term expires, it shall provide the County at no additional cost to the County and with no interruption except reasonable time for relocation, a space comparable in size and amenities to the Library Building and acceptable to the Department Director, and this Interlocal Agreement shall remain in full force and effect. The Village shall be responsible for the full cost of such relocation. In the event the County terminates this Interlocal Agreement before the 28 year term expires, the County shall provide the Village with a balloon payment equal to the balance needed to pay-off the Village's construction cost debt.

9. **Indemnification.**

The County shall indemnify and hold harmless the Village to the extent and within the limitations of Section 768.28, Fla. Stat., subject to the provisions of the Statute whereby the County shall not be held liable to pay a personal injury or property damage claim or judgment by any one person which exceeds the sum of \$100,000, or any claim or judgments or portions thereof, which, when totaled with all other occurrences, exceeds the sum of \$200,000, from any and all personal injury or property damage claims, liabilities, losses, and causes of action which may arise solely as a result of the negligence of the County.

The Village shall indemnify and hold harmless the County to the extent and within the limitations of Section 768.28, Fla. Stat., subject to the provisions of the Statute whereby the Village shall not be held liable to pay a personal injury or

Village

County

property damage claim or judgment by any one person which exceeds the sum of \$100,000, or any claim or judgments or portions thereof, which, when totaled with all other occurrences, exceeds the sum of \$200,000, from any and all personal injury or property damage claims, liabilities, losses, and causes of action which may arise solely as a result of the negligence of the Village.

The Village shall add the County as an additional insured under its insurance policy for the Library Building, and the County shall be responsible for maintaining its self-insurance.

10. **Library Access.**

It is agreed that the completed Library Building shall be open to use by all County residents, regardless of residency within the Village.

11. **Naming and Signage.**

Upon completion, the Library Building shall be named "Miami-Dade Public Library System Palmetto Bay Branch." The County shall provide and the Village shall allow signage that is in accordance with County branding standards for signage at Library facilities

12. **Prohibited Use of Funds.**

The Village shall not utilize funds provided under this Agreement to retain legal counsel for any action or proceeding against the County or any of its agents, instrumentalities, employees or officials.

13. **Compliance with Laws.**

The Village agrees to abide by and be governed by Miami-Dade County Ordinance No. 72-82 (Conflict of Interest Ordinance codified at Section 2-11.1 et al. of the Code of Miami-Dade County), as amended, which is incorporated herein by reference as if fully set forth herein, in connection with its contract obligations hereunder.

The Village agrees to abide by and be governed by all applicable federal, state, and local laws, including but not limited to the Americans with Disabilities Act and the contracting requirements set forth in section 2-8 *et seq.* of the Code of Miami-Dade County. The Village shall set aside appropriate funding for the Art

Village

County

in Public Places Program, as set forth in section 2-11.15 of the Code of Miami-Dade County.

14. **Notices.**

It is expressly understood that the Library Director and the Village Manager have the authority to make submissions and provide approvals as required under this Agreement. It is understood and agreed between the Parties that written notice addressed to the following addresses shall constitute sufficient notice under this Agreement:

To the Library Department: Raymond Santiago, Director
c/o Miami-Dade County
Library Department
101 W. Flagler Street
Miami, Florida 33130

To Village: Charles Scurr,
Village Manager

Village of Palmetto Bay
8950 S.W. 152nd Street
Palmetto Bay, Florida 33157

15. **Autonomy.**

The Parties agree that this Agreement recognizes the autonomy of, and stipulates or implies no affiliation between, the contracting Parties. It is expressly understood that the Village is not an agent or instrumentality of the County. Furthermore, the Village's agents and employees are not agents or employees of the County as a result of this Agreement.

16. **Entirety of Agreement.**

The Parties agree that this Agreement and Exhibits hereto set forth the entire agreement between the Parties, with respect to the use and acquisition of the Library Building by the County from the Village, and in that regard there are no promises or understandings other than those stated in this Agreement. None of the

Village

County

provisions, terms and conditions contained in this Interlocal Agreement may be added to, modified, superseded or otherwise altered, except by the County Manager and Village Manager, or where appropriate the Board of County Commissioners and the Village Council.

17. **Amendments.**

Any amendments to this Agreement must be effected in writing.

18. **Force Majeure.**

Neither Party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

Village of Palmetto Bay

Approved as to form and legal sufficiency:

Charles D. Scurr,
Village Manager

Nagin Gallop Figueredo, P.A.
Village Attorney

Miami-Dade County

Approved as to form and legal sufficiency:

George M. Burgess
County Manager

Diamela del Castillo
Assistant County Attorney

Village

County

RESOLUTION NO. 05-34

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA; APPROVING AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR A BAYSIDE PARK LIBRARY; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Village, which is part of the Miami-Dade Public Library taxing district, desire to have a library within the Village's corporate limits; and

WHEREAS, the Miami-Dade Public Library and Miami-Dade County also desire to operate a library within the Village; and

WHEREAS, the Village and the County have developed an Interlocal Agreement that is beneficial to both parties and most importantly provides a needed service to the residents of Palmetto Bay and Miami-Dade County for the construction of a 5,000 square foot Bayside Library at 17641 Old Cutler Road; and

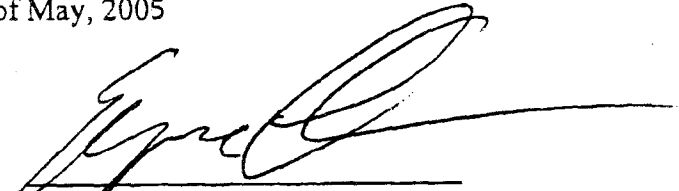
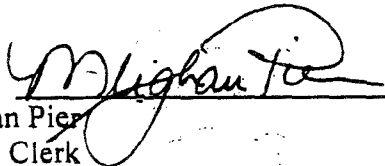
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. The Library Interlocal Agreement between Miami-Dade County and the Village of Palmetto Bay for the Bayside Library is approved substantially in the form attached, and the Village Manager is authorized to execute the Agreement.

Section 2. This resolution shall take effect immediately upon approval.

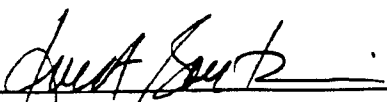
PASSED and ADOPTED this 2nd day of May, 2005

Attest:
Meighan Pier
Village Clerk



Eugene P. Flinn, Jr.
Mayor

APPROVED AS TO FORM:



Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Ed Feller	<u>YES</u>
Council Member Paul Neidhart	<u>YES</u>
Council Member John Breder	<u>YES</u>
Vice-Mayor Linda Robinson	<u>YES</u>
Mayor Eugene P. Flinn, Jr.	<u>YES</u>